

Neighborhood Charter Schools
Minutes of the Meeting of the Board Trustees
October 26th, 2022

A regularly scheduled meeting of the Board of Trustees (the “Board”) of Neighborhood Charter Schools (the “Education Corporation” or “NCS”) was held on October 26, 2022 at 691 St. Nicholas Avenue, NY, NY and via Zoom. The meeting was called to order at 6:05 PM.

Trustees Present:

Heidi Baker
Gail Brousal
Stephanie Hubbell
Walter Rendon
Cliff Schneider
Patricia Soussloff
Justena Kavanagh
Wylie Fennell

Trustees Absent:

Jefferson Hughes
Everardo Jefferson

Others in Attendance:

Lindsay Malanga
Michelle Rumph
Michelle Santos
Jerry Phelps
Monique Granados (Pending board seat)

Four of Ten seated Trustees were in attendance in person and four were present on zoom throughout the meeting, which constituted a quorum for the transaction of business at the meeting.

1. Welcome and Public Comment.

Ms. Soussloff invited public comments, and none were received.

2. Approval of September 2022 Minutes.

Ms. Soussloff made a motion to approve and Mr. Schneider seconded the motion to approve the September 2022 Board meeting minutes and the motion was unanimously approved.

- 3. Special Presentation:** Jerry Phelps, Senior Director of Special Projects, presented on the NCS High School Placement support and strategy. Mr. Phelps shared our goals for ensuring 100% of students apply to DOE and charter high schools. Mr. Phelps also presented on the multi-year strategy with families in 6th and 7th grade to prepare them for the process, including SHSAT prep to start in 7th grade this spring. In addition, Mr. Phelps has started to create connections with parochial, independent, and boarding schools. The high school application is due on December 1st, and the middle school HS Placement team is meeting with families one-on-one to support them in their preference and application process. A special session was held for ASD families. Mr. Fennell offered to connect NCS to Beacon High School to support our efforts. A discussion ensued.
- 4. President's Report.** Ms. Soussloff presented information related to the Governance Committee's work, highlighting that NCS has had some shift in board members and may want to rethink officer structures soon. She mentioned that the governance committee met with a potential board member. Ms. Soussloff also outlined our fundraising efforts that will begin in November. The board is asked to share their contacts for our appeal outreach by November 9th. We will use raised monies to fund our growing after school programming. Discussion ensued.
- 5. Executive Director's Report.** Ms. Malanga reported that NCS's enrollment is slightly under target at 950 students compared to the goal of 952. Attendance is trending at about 93% across our schools this year. She also shared that our Director of Special Populations, Jennifer Manning and she were interviewed for Great School Voices regarding our special populations programming. Ms. Malanga discussed hiring and updated the board that the Bronx is fully hired and Harlem still has a few more spots to fill. The school is handling vacancies with internal coverage. This past month, Ms. Malanga stated the schools signed on with Smile NY Outreach Dental to provide those families who choose to opt in with free dental care on site at our schools. Further, the schools celebrated Indigenous Peoples' Day, Latinx Heritage Month, and in the Bronx they had a DEAR in pajamas event where all students read books together in our hallways. NCS continues to lean into our DEI work, and Ms. Malanga stated the progress monitoring subcommittee has met for its beginning of the year session, which yielded great feedback for next steps on the organizational priorities. Academic data show that our NCS students in K-4 are 46% proficient as of this September, according to the F+P assessment and our K-2 students are 45% proficient in counting jar. Ms. Malanga reported that now that we have comparison data for the district, city and state for the 21-22 NYS exams, NCS outperformed Districts 6 and 7, NYC and the State in ELA and Math results across our 3rd-8th grade students. A discussion ensued.
- 6. Treasurer's Update.** Mr. Rendon provided an update on the outlook on the 22-23 Budget. After the first PPI submission, the budget shows a variance that will be rectified with the next round of billing due to when the student data for submission was pulled. Mr. Rendon reviewed the 5 year forward-looking budget, and again named the potential for NCS to buy-out the Mt. Zion lease (if not assumed by another school) and the impact (positive) on the 5 year Budget. Ms. Schneider shared updates on the discussions among the lawyers crafting the deal for next steps. Discussion ensued. The Auditors' (MMB)

presented the audited financial statements for FYE 6/30/22 at the Finance Committee meeting. The report was clean, with no issues or significant audit findings. The Committee approved the audited financial statements for submission to SED by November 1 deadline.

7. **Adjournment.** There being no further business, Ms. Soussloff made a motion which was seconded by Ms. Hubble, to adjourn the meeting and the motion was unanimously approved. The meeting was adjourned at 7:10pm.

Respectfully submitted,

Cliff Schneider, Secretary

I, Cliff Schneider, the duly qualified Secretary of Neighborhood Charter Schools, a New York education corporation, do hereby certify that I reviewed these Minutes, and that the above is a true and complete copy of the Minutes of the meeting of the Board of Trustees of the said corporation held on October 26, 2022.

Dated: December 7, 2022