

Neighborhood Charter Schools
Minutes of the Meeting of the Board Trustees
April 27, 2022

A regularly scheduled meeting of the Board of Trustees (the “Board”) of Neighborhood Charter Schools (the “Education Corporation” or “NCS”) was held on April 27, 2022 at 691 St. Nicholas Avenue, New York, NY. The meeting was called to order at 6:05 PM.

Trustees Present:

Heidi Baker
Gail Brousal
Wylie Fennell
Stephanie Hubbell
Jefferson Hughes
Everardo Jefferson
Justena Kavanagh
Samantha Ramos
Walter Rendon
Cliff Schneider
Patricia Soussloff

Trustees Absent:

Brian Hamilton

Others in Attendance:

Lindsay Malanga
Michelle Rumph
Derrica Newman
Jerry Phelps

Eleven of the twelve seated Trustees were in attendance in person and present throughout the meeting, which constituted a quorum for the transaction of business at the meeting.

1. Welcome and Public Comment.

Ms. Soussloff invited public comments and none were received.

2. Approval of March 2022 Minutes.

Mr. Schneider made a motion to approve and Mr. Fennell seconded the motion to approve the March 2022 Board meeting minutes and the motion was unanimously approved.

- 3. President's Report.** Ms. Soussloff noted that the NCS Harlem charter renewal will be taken up by the Board of Regents at its May 2022 meeting.
- 4. NYSED Site Visit- Bronx.** Ms. Malanga reported that the Bronx mid charter-term site visit from NYSED will take place virtually, date to be determined.
- 5. Mt. Zion Facility Updates.** Current plans for upgrades and required work have been drafted, and we are awaiting bids from general contractors for the required work. A discussion ensued.
- 6. Presentation from Jerry Phelps, Sr. Director of Special Projects.** Mr. Phelps was introduced and presented on his background, role, initial assessments and plan of action at NCS, with an initial focus on the high school admissions process. A discussion ensued.
- 7. Executive Director's Report.** Ms. Malanga reported on the high school application process and where students are applying. A discussion ensued. Attendance and enrollment reports, suspension/discipline incidents and current student applications for FY 23 (by campus and school (ES, MS) were presented and discussed. Ms. Malanga presented on organizational culture-related events and programming such as a staff happy hour, DEI committee and subcommittee meetings and the NCS Harlem Parents' Association read-a-thon fundraiser which raised over \$3,000.00.
- 8. Treasurer's Update.** Mr. Rendon reviewed the year-to-date fiscal snapshot, draft FY 23 Budget and multi (5)-year growth budget. A discussion ensued.
- 9. Executive Session.** Ms. Kavanaugh moved and Mr. Rendon seconded a motion to enter into executive session to discuss a confidential employment matter. Ms. Baker moved and Mr. Hughes seconded a motion to exit executive session. No votes were taken in executive session.
- 10. Adjournment.** There being no further business, Mr. Schneider made a motion which was seconded by Mr. Hughes, to adjourn the meeting and the motion was unanimously approved. The meeting was adjourned at 7:24 pm.

Respectfully submitted,
Cliff Schneider, Secretary

I, Cliff Schneider, the duly qualified Secretary of Neighborhood Charter Schools, a New York education corporation, do hereby certify that I prepared these Minutes, and that the above is a true and complete copy of the Minutes of the meeting of the Board of Trustees of the said corporation held on April 27, 2022.

Dated: May 23, 2022