

Neighborhood Charter Schools
Minutes of the Meeting of the Board Trustees
August 25th, 2021

A regularly scheduled meeting of the Board of Trustees (the “Board”) of Neighborhood Charter Schools (the “Education Corporation” or “NCS”) was held on August 25th, 2021 at 691 St. Nicholas Avenue, New York, New York. The meeting was called to order at 6:05 PM.

Trustees Present:

Heidi Baker
Gail Brousal
Wylie Fennell
Stephanie Hubbell
Jefferson Hughes
Justena Kavanagh
Walter Rendon
Cliff Schneider
Patricia Soussloff

Trustees Absent:

Brian Hamilton
Samantha Ramos
Everardo Jefferson

Others in Attendance:

Lindsay Malanga
Michelle Rumph

Nine of the twelve seated Trustees were in attendance in person and present throughout the meeting, which constituted a quorum for the transaction of business at the meeting.

1. Welcome and Public Comment.

Ms. Soussloff invited public comments and none were received.

2. Approval of July 2021 Minutes.

The approval of July minutes was postponed to the September meeting

3. Annual Report, Renewal Site Visit, Board Self-Evaluation, Board Manual, + Goals and Planning for Committees

Ms. Soussloff shared that the annual reports for both schools have been submitted to NYSED. Further, she shared that our renewal site visit will be held on October 13th and

14th for our Harlem school, and that the visit will be virtual. Ms. Soussloff shared that the board needs to complete the self-evaluation and that she created a Board Manual resource so that board members can have all important information and resources at their fingertips. Further, she talked about how committees should be setting up their goals and plans for the year.

4. Chief of Schools Report

Ms. Malanga shared the Chief of Schools report with the board. She shared how the curriculum team is working to infuse the hallmarks of ethnic studies into our academic program. She went over the big three priorities for the year at NCS, as well as the organization's new operating values that were rolled out to staff during August PD. Ms. Malanga also shared end of year student achievement goals in ELA, math, and science.

Ms. Malanga gave initial enrollment data but explained that numbers will continue to move until rosters settle, likely after the NYC DOE starts school on September 13th. She explained outcomes of a staff DEI survey, the school's plan for Covid positive case responses, and operations updates in staffing. A discussion about how using OPT impacts our students' ability to get to school every day and on time ensued.

5. Treasurer's Update

Mr. Rendon reviewed the financial report along with Ms. Rumph, Director of Finance.

6. Adjournment

There being no further business, Mr. Fennell moved and Ms. Baker seconded a motion to adjourn the meeting which was unanimously approved. The meeting was adjourned at 7:43 pm.

Respectfully submitted,

Cliff Schneider, Secretary

I, Cliff Schneider, the duly qualified Secretary of Neighborhood Charter Schools, a New York education corporation, do hereby certify that I prepared these Minutes, and that the above is a true and complete copy of the Minutes of the meeting of the Board of Trustees of the said corporation held on August 25th, 2021.

Dated: August 25, 2021