

Neighborhood Charter Schools
Minutes of the Meeting of the Board Trustees
July 28, 2021

A regularly scheduled meeting of the Board of Trustees (the “Board”) of Neighborhood Charter Schools (the “Education Corporation” or “NCS”) was held on July 28, 2021 at 411 Wales Avenue, Bronx, New York. The meeting was called to order at 6:05 PM.

Trustees Present:

Heidi Baker
Gail Brousal
Wylie Fennell
Stephanie Hubbell
Jefferson Hughes
Everardo Jefferson
Walter Rendon
Cliff Schneider
Patricia Soussloff

Trustees Absent:

Brian Hamilton
Justena Kavanagh
Samantha Ramos

Others in Attendance:

Lindsay Malanga
Michelle Rumph
Morgan Jenkins
Nick Carton

Nine of the twelve seated Trustees were in attendance in person and present throughout the meeting, which constituted a quorum for the transaction of business at the meeting.

1. Welcome and Public Comment.

Ms. Soussloff invited public comments and none were received.

2. Approval of June 2021 Minutes.

A motion was made by Ms. Brousal and seconded by Ms. Hubbell to approve the June 2021 Board meeting minutes and was unanimously approved.

3. Chief of School Introduction.

Ms. Sousloff welcomed NCS' new Chief of Schools Lindsay Malanga. Ms. Malanga introduced herself and shared some high-level notes from the first few weeks on staff.

4. **Board Meeting Remote Attendance Policy.** Ms. Sousloff led a discussion regarding the feasibility of remote attendance under the Open Meetings Law and where Trustees are located and their ability to serve if not located in New York City. A discussion ensued regarding suggestions for a policy for NCS to adopt regarding remote attendance. **A motion was made by Ms. Baker and seconded by Ms. Hubbell to permit Trustees to participate by Zoom if out-of-state, and if Trustees are in-state, the expectation is to be at the physical location of the meeting with the exception of 2-3 times per year, and the motion was unanimously approved.**
5. **Update on Application to Renew NCS-Harlem Charter.** Ms. Sousloff provided an update on the status of the application drafting process. Ms. Sousloff noted that the current draft of the Application has been circulated to the Trustees along with the required accompanying cover letter. A motion was made by Mr. Jefferson and seconded by Ms. Baker to approve the renewal application and cover letter and the motion was unanimously approved.
6. **Board DEI Workshop- Session III.** Dr. Jenkins introduced Session III and reviewed the Themes, and discussions and the Session's exercises ensued. Dr. Jenkins was thanked for all of her efforts and service to NCS and wished luck with her new job.
7. **2021-22 Plans.** Ms. Malanga provided updates and notes on plans for fall 2021 instruction, currently proposed to be a combination of remote and in-person instruction before returning to 100% in-person instruction in January 2022. It was noted that any remote instruction plan would need to be approved by NYSED given that the Executive Order permitting remoting instruction has not been renewed. A discussion ensued. A discussion regarding vaccine requirements for staff ensued. Ms. Malanga also reviewed social distancing requirements and plans for continued use of daily health screenings and random COVID-19 testing.
8. **Enrollment Updates.** Ms. Malanga provided an update on enrollment by campus, broken down by budgeted v. actual seats per grade, and further broken down by ASD v. non-ASD students. It was noted that overall, NCS is on target to meet its budgeted enrollment for the year.
9. **Executive Session.** A motion was made by Mr. Schneider and seconded by Mr. Hughes to enter executive session to discuss a confidential employment matter and the motion was unanimously approved. No votes were taken during executive session.

10. Adjournment

There being no further business, Mr. Schneider moved and Mr. Hughes seconded a motion to adjourn the meeting which was unanimously approved. The meeting was adjourned at 7:43 pm.

Respectfully submitted,
Cliff Schneider, Secretary

I, Cliff Schneider, the duly qualified Secretary of Neighborhood Charter Schools, a New York education corporation, do hereby certify that I prepared these Minutes, and that the above is a true and complete copy of the Minutes of the meeting of the Board of Trustees of the said corporation held on July 28, 2021.

Dated: September 29, 2021