

Neighborhood Charter Schools
Minutes of the Meeting of the Board Trustees
March 27, 2019

A regularly scheduled meeting of the Board of Trustees (the “Board”) of Neighborhood Charter Schools (the “Education Corporation” or “NCS”) was held on Wednesday, March 27, 2019 at 132 West 124th Street, New York, NY. The meeting was called to order at 6:06 PM.

Trustees Present in Person:

Gail Brousal
Brian Hamilton
Everardo Jefferson
Justena Kavanagh
Starr Peoples
Andrew Popper
Adam Rashid
Walter Rendon
Arthur Sadoff
Cliff Schneider
Patricia Soussloff

Trustees Absent:

Derek Fleming (but participated by phone)
Jefferson Hughes

Others in Attendance:

Brett Gallini
Nicholas Carton
Kleinberg
Julie Widmayer
Francesca Aparo
Victor Rios
Sherita Smith
Downey Tang

Elevent (11) of the thirteen (13) seated Trustees were in attendance in person and present throughout the meeting, which constituted a quorum for the transaction of business at the meeting.

1. Welcome and Public Comment

Ms. Soussloff began the meeting and invited public comment. No comments were received.

2. Approval of Minutes

A motion was made by GB and seconded by AP to approve the minutes from the February 27, 2019 Board meeting and was unanimously approved.

3. Executive Director's Report

Enrollment Update

Mr. Gallini and Ms. Smith presented on enrollment and retention efforts and a discussion ensued.

- 2,060 application as of March 25th—1,527 Harlem; 533 Bronx. Network is confident that all seats should be filled at both campuses
- 1,686 as of Feb 27th.
- There was an enrollment event (carnival) in the South Bronx this past Saturday

ELA & Math Weekly Averages & Upcoming State Exams

Mr. Gallini presented on the students' performance on the dress-rehearsal state exam. 3rd graders and students new to the School (approximately 35) are exceeding growth expectations. There's also been a communication from NYSED re: the test—2 days instead of 3; this year's version was designed by classroom teachers. Each day, NCS teachers are meeting to review assessments and discuss their focus for refining classroom instruction based on the results of the assessments and identified needs.

Curriculum Revamp: K-8

Mr. Gallini lead a discussion regarding the work the School has undertaken with curriculum directors to revamp curriculum, changing the structure of certain areas of instruction (an example was reviewed re: third grade reading workshop and how the changes will help eliminate some of the test-prep efforts over-time) and providing teachers with autonomy and discretion with respect to the materials and lesson plans they choose from the curriculum and ancillary materials developed by NCS staff, including "Gold Standard Packets". A discussion ensued. The Board and leadership also engaged in a conversation about racial diversity, inclusion and how these concepts and the KIPP professional development Mr. Gallini and Ms. Smith are engaged in will be woven into the Schools' curriculum.

4. K-8 History Presentation

Ms. Kleinberg presented on the School's history & science programs. A discussion ensued.

5. Marketing & Outreach

Ms. Windmayer presented on NCS' efforts related to marketing and outreach in the community including exposure in the press and with public officials. Engaging a marketing and communications professional (Andrew Kirtzman) has provided both the exposure NCS desires as well as media and professional development/communications training for NCS leadership. Mr. Kirtzman also assisted with the advertising campaign on bus shelters and subway stations. A discussion ensued.

6. Finance Committee Report

Mr. Rashid reported on the recent finance committee meeting on March 25th. The Board was reminded that this year, NCS will experience a planned deficit as a result of capital expenditures related to moving into the two new custom-designed facilities for Harlem and the Bronx. A draft budget will be forthcoming after being prepared by the finance committee—it will be approved at the May/June Board meeting. Ms. Smith also presented on the major revenue-related change for next year which will be a 3.5% increase in the Per Pupil Funding. A discussion ensued.

7. Executive Session

A motion to enter into executive session to discuss a confidential employment matter was made by CS and seconded by AS and unanimously approved.

There being no further business, CS moved to adjourn and __ seconded a motion to adjourn the meeting which was unanimously approved. The meeting was adjourned at 7: __pm.

Respectfully submitted,

Cliff Schneider, Secretary

I, Cliff Schneider, the duly qualified Secretary of Neighborhood Charter Schools, a New York education corporation, do hereby certify that I prepared these Minutes, and that the above is a true and complete copy of the Minutes of the meeting of the Board of Trustees of the said corporation held on February 27, 2019.

Dated: April 24, 2019