

Neighborhood Charter Schools
Minutes of the Meeting of the Board Trustees
January 23, 2019

A regularly scheduled meeting of the Board of Trustees (the “Board”) of Neighborhood Charter Schools (the “Education Corporation” or “NCS”) was held on Wednesday, January 23, 2019 at 132 West 124th Street, New York, NY. The meeting was called to order at 6:00 PM.

Trustees Present in Person:

Gail Brousal
Derek Fleming
Everardo Jefferson
Justena Kavanagh
Starr Peoples
Andrew Popper
Adam Rashid
Walter Rendon
Arthur Sadoff
Cliff Schneider
Patricia Soussloff

Trustees Absent:

Brian Hamilton
Jefferson Hughes

Others in Attendance:

Brett Gallini
Nicholas Carton
Julie Widmayer
Francesca Aparo
Victor Rios
Sherita Smith
Downey Tang
Michael Renda
Alejandro Triana
Lenny Pymond

Eleven (11) of the thirteen (13) seated trustees were in attendance in person and present throughout the meeting, which constituted a quorum for the transaction of business at the meeting.

1. Welcome and Public Comment

Ms. Soussloff began the meeting and invited public comment. No comments were received. Ms. Soussloff updated the Board on the Annual Appeal, which to date has raised around \$37,000. Ms. Soussloff discussed with the Board the request by DREAM to license space at 511

Wales and Mr. Gallini presented additional detail. A brief discussion ensued. Ms. Soussloff and Mr. Gallini also presented on the request to NYSED to reduce the number of school days to 187 for the 2019-20 school year to accommodate the moves in Harlem and opening of the Bronx campus.

2. Approval of Minutes

A motion was made by CS and seconded by WR to approve the minutes from the December 13, 2018 Board meeting and was unanimously approved.

3. Executive Director's Report

Mr. Gallini began by presenting on some recent press from NY1 who interviewed various staff members re: the NCS Network. In two weeks, Mr. Gallini and Ms. Smith will be doing a BronxNet show to promote the NCS brand in the Bronx, and there are efforts underway to advertise and market in the Bronx as we prepare for enrollment. Mr. Gallini also presented on attendance statistics this year as well as applications for the 2019-20 school year (1,037 for Harlem; 382 for the Bronx). Mr. Gallini, Mr. Carton and Mr. Renda presented on the current demographic and reading levels of students. A discussion ensued. Mr. Gallini also presented on the plan for a revised organizational chart that will take effect upon the opening of the Bronx campus as well as preparation for State exams.

4. Request to Increase Maximum Student Enrollment at NCS: Harlem

Ms. Smith presented on the NCS: Harlem's proposal to NYSED to add another Kindergarten section for 2019-20 and also account for the increase in enrollment with the larger 3rd grade this year, together requiring an increase in maximum enrollment from 630 to 680. A discussion ensued. A motion was made by AS and seconded by JK to formally request that NYSED approve the enrollment increase and was unanimously approved.

5. Report on NCS: Harlem Facility

Ms. Smith presented on progress at the site. The entire Building is framed and sheet-rocked and finishing touches are being worked on.

6. Approval for Opening NCS: Bronx Bank Accounts

NCS has already opened at Signature Bank an operating, escrow, money market and petty cash account for NCS: Bronx. For the purposes of the Organization's records, an approval for the opening of these accounts is required. A motion to approve these NCS: Bronx bank accounts was made by AP and seconded by WR and unanimously approved.

7. NCS: Bronx Facilities Presentation by Civic Builders

Mr. Triana and Mr. Pymond from Civic Builders was present to provide an update on construction. Civic is still contemplating having the TCO by the end of July for an early August opening on schedule. They are in the process of putting up drywall, cabling, etc. 85% of the first floor has been framed and they are putting in Mechanical, Electrical and Plumbing in the next month, with windows to follow in February. A visual presentation of construction progress was made and a discussion ensued.

There being no further business, CS moved to adjourn and PS seconded a motion to adjourn the meeting which was unanimously approved. The meeting was adjourned at 7:___ pm.

Respectfully submitted,

Cliff Schneider, Secretary

I, Cliff Schneider, the duly qualified Secretary of Neighborhood Charter Schools, a New York education corporation, do hereby certify that I prepared these Minutes, and that the above is a true and complete copy of the Minutes of the meeting of the Board of Trustees of the said corporation held on January 23, 2019.

Dated: February 27, 2019