

Neighborhood Charter Schools
Minutes of the Meeting of the Board Trustees
October 24, 2018

A regularly scheduled meeting of the Board of Trustees (the “Board”) of Neighborhood Charter Schools (the “Education Corporation” or “NCS”) was held on Wednesday, October 24, 2018 at 421 W. 145th Street, New York, NY. The meeting was called to order at 6:07 PM.

Trustees Present in Person:

Everardo Jefferson
Justena Kavanagh
Starr Peoples
Andrew Popper
Adam Rashid
Walter Rendon
Arthur Sadoff
Cliff Schneider
Patricia Soussloff

Trustees Absent:

Gail Brousal
Derek Fleming
Brian Hamilton
Jefferson Hughes

Others in Attendance:

Brett Gallini
Michael Renda
Lindsey Hughes
Nicholas Carton
Sherita Smith
Marion Lewin

Nine (9) of the thirteen (13) seated trustees were in attendance in person and present throughout the meeting, which constituted a quorum for the transaction of business at the meeting.

1. Welcome and Public Comment

Ms. Soussloff began the meeting and invited public comment. No public comment was received. Ms. Soussloff proceeded by providing a brief President’s Report.

2. Approval of Minutes

A motion was made to approve the minutes of the September 2018 Board Meeting, was seconded and was unanimously approved.

3. LIGHT Squad Presentation

Ms. Lewin presented on the School's LIGHT Squad programming. A discussion ensued.

4. Finance Report

Mr. Rashid presented a report on the School's financials. Once again, the School received a clean audit with no material deficiencies/weaknesses cited. Mr. Rashid also noted that the facilities reserve budget discussed at previous meetings has been set aside. Ms. Smith also presented on year to date enrollment and actual year to date revenue and expenditures versus budgeted revenue and expenditures. Ms. Smith noted that the School will run an approximate deficit of \$396,000 at the end of FY 19; however, reminded the Board that this deficit was planned and approved as an investment in the Schools' growth and that the School is still in a strong financial position. A discussion amongst Trustees and School Leadership ensued.

5. Executive Director's Report

Mr. Gallini and Mr. Renda shared details regarding the School Leadership visit to Albany for the Regents meeting, presented on student performance versus established benchmarks and discussed the use of weekly quizzes. A discussion ensued. It was also shared that enrollment applications for both Harlem and Bronx campuses for the 2019-20 school year is already live through the common application and will be live using the School's application as of November 6th. The School is doing outreach in the Bronx community and advertising, too. With respect to operating across three campuses, Mr. Gallini noted that the school year running well and having great anchor leaders at each location is a main reason why. It was noted that at the Central Campus, middle school students are experiencing developmentally-expected adolescence-related challenges that are being addressed by staff and existing programming and supports.

6. Report on NCS: Harlem Long-Term Facility

Ms. Smith presented on construction progress at 691 St. Nicholas. The developer has requested that the School take possession on May 1, 2019 with rent commencing on July 1st. Ms. Soussloff, Mr. Schneider and Ms. Smith will be working with the developer to revise the lease accordingly and also address other outstanding matters that need to be reflected in the lease. Ms. Smith also shared that there is an on-site meeting scheduled for October 25th with the project manager.

7. Report on NCS: Bronx Facility

Ms. Smith presented on progress at the site and noted that work is progressing as well as in-person meetings with Civic Builders continuing. A discussion ensued.

8. Adjournment

There being no further business, a motion was made by Ms. Kavanagh and seconded by Mr. Rendon to adjourn the meeting which was unanimously approved. The meeting was adjourned at 7:36 pm.

Respectfully submitted,

Cliff Schneider, Secretary.

I, Cliff Schneider, the duly qualified Secretary of Neighborhood Charter Schools, a New York education corporation, do hereby certify that I prepared these Minutes, and that the above is a true and complete copy of the Minutes of the meeting of the Board of Trustees of the said corporation held on October 24, 2018.

Dated: November 28, 2018