

Neighborhood Charter Schools  
**Minutes of the Meeting of the Board Trustees**  
August 29, 2018

A regularly scheduled meeting of the Board of Trustees (the “Board”) of Neighborhood Charter Schools (the “Education Corporation” or “NCS”) was held on Wednesday, August 29, 2018 at 132 West 124<sup>th</sup> Street, New York, NY. The meeting was called to order at 6:05 PM.

**Trustees Present in Person:**

Derek Fleming  
Brian Hamilton  
Everardo Jefferson  
Justena Kavanagh  
Starr Peoples  
Adam Rashid  
Arthur Sadoff  
Cliff Schneider  
Patricia Soussloff

**Trustees Absent:**

Jefferson Hughes  
Andrew Popper  
Walter Rendon

**Others in Attendance:**

Brett Gallini  
Nicholas Carton  
Leonardo Coello  
Victor Rios  
Sherita Smith  
Downey Tang  
Jared Quiza  
Michael Renda

*Nine (9) of the twelve (12) seated trustees were in attendance in person and present throughout the meeting, which constituted a quorum for the transaction of business at the meeting.*

**1. Welcome and Public Comment**

Ms. Soussloff began the meeting and invited public comment. No comments were received. Mr. Gallini introduced new leadership staff who briefly introduced themselves to the Board. Ms. Soussloff also shared that based on Board self-evaluation completed in the spring, an ongoing list of strategic discussion items has been created, shared with the Governance Committee and will be discussed during the coming year.

## **2. Approval of Minutes**

A motion was made by AS and seconded by CS to approve the minutes from the July 25, 2018 Board meeting and was unanimously approved.

## **3. Executive Director's Report**

Mr. Gallini began by presenting summaries of the embargoes results on the NYS ELA and Math exams, demonstrating that scores are up over last year and are quite strong. Of note, the School's large special needs subgroup population is outperforming New York State by a multiple 4 and 5 times (ELA and Math, respectively). Mr. Gallini also presented on the opening day on Monday of the three campuses and discussed efforts to identify a principal in residence for the opening of NCS: Bronx next fall as well as pipeline for staff going forward. A brief discussion ensued regarding this and also how the management of three facilities was progressing and Mr. Renda discussed how he was managing the three locations efficiently. A discussion also ensued regarding the potential for opening a Pre-K program down the line.

## **4. Report on NCS: Harlem Long-Term Facility**

Ms. Smith presented on progress at 691 St. Nicholas. Construction continues and progress is evident. Target for completion is end of 2018 and work can then be commenced to prepare the Building in advance for occupancy in July 2019. The Lease will be amended shortly to reflect increase in square footage and other changes since original Lease signing and commencement of construction.

## **5. Report on NCS: Bronx Facility**

Ms. Smith presented on progress at the site. Civic Builders has commenced construction, has just completed their financing and while Civic anticipates delivering the Building on-time but will not be delivering it early (they will notify in September if there would be a delay in delivery).

## **6. Executive Session**

CS moved and BH seconded motion to enter into executive session to discuss a personnel matter. Motion was unanimously approved and the Board entered into executive session. A motion was made by CS to exit executive session and seconded by PS and unanimously approved. No votes were taken in executive session.

## **7. Adjournment**

There being no further business, CS moved to adjourn and PS seconded a motion to adjourn the meeting which was unanimously approved. The meeting was adjourned at 7:24 pm.

Respectfully submitted,

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Cliff Schneider, Secretary

I, Cliff Schneider, the duly qualified Secretary of Neighborhood Charter Schools, a New York education corporation, do hereby certify that I prepared these Minutes, and that the above is a true and complete copy of the Minutes of the meeting of the Board of Trustees of the said corporation held on August 29, 2018.

Dated: September \_\_, 2018