Neighborhood Charter Schools

**Minutes of the Meeting of the Board Trustees**

July 25, 2018

A regularly scheduled meeting of the Board of Trustees (the “Board”) of Neighborhood Charter Schools (the “Education Corporation” or “NCS”) was held on Wednesday, July 25, 2018 at 132 West 124th Street, New York, NY. The meeting was called to order at 6:09 PM.

**Trustees Present in Person**:

Gail Brousal

Jefferson Hughes

Everardo Jefferson

Justena Kavanagh

Starr Peoples

Andrew Popper

Adam Rashid

Arthur Sadoff

Cliff Schneider

Patricia Soussloff

**Trustees Absent**:

Derek Fleming

Brian Hamilton

**Others in Attendance:**

Francisca Aparo

Brett Gallini

Michael Renda

Downey Tang

*Ten (10) of the twelve (12) seated trustees were in attendance in person and present throughout the meeting, which constituted a quorum for the transaction of business at the meeting.*

1. **Welcome and Public Comment**

Ms. Soussloff began the meeting and invited public comment. No comments were received.

Ms. Soussloff also introduced NCS’ new special projects manager/Board liaison Francisca Aparo. Ms. Soussloff also mentioned that a) the Accountability Committee will be revising its form of reports to review data from other angles to enhance analysis; and b) there has been news about Signature Bank regarding its lending practices, and NCS will continue to monitor the news for updates but there does not appear to be any cause for concern at this time. Mr. Schneider noted that Evaluation Committee’s survey/review of Mr. Gallini for FY 18 will be ready and sent out shortly, with results reviewed at the August meeting and a bonus awarded thereafter.

1. **Approval of Minutes**

A motion was made by AS and seconded by GB to approve the minutes from the June 27, 2018 Board meeting and was unanimously approved.

1. **Report on NCS: Harlem**

Mr. Gallini presented a report on staffing and the organization chart and highlighted that this year represented the strongest retention rate for returning staff, and it was also noted that Mr. Renda is doing very well in his new role. Mr. Gallini and Mr. Renda discussed the upcoming off-site professional development and retreat for staff leadership. Enrollment numbers for this year are consistent with the plan/budget and there are two family engagement events planned for the next few weeks to engage with families over the summer. The professional development for this summer was presented and a brief discussion ensued. The Board was also updated on painting/maintenance work on each of the three facilities, which are coming along very nicely, as well as the St. Nicholas facility. It was also noted that Chancellor Rosa requested that a highlight video be made of NCS which will be played at the Rengents meeting on September 14th.

1. **Report on NCS: Bronx**

Mr. Gallini provided a status update on construction of the facility, which is on track for a July 31, 2019 delivery date. Mr. Gallini also reported on the $320,000 Walton Family Foundation Grant for which NCS applied for use at NCS: Bronx, with a decision to be released in November 2018. A brief discussion ensued regarding the talent search underway for the to-be-hired NCS: Bronx principal. Mr. Gallini also reported on the raw State testing data that is available thus far and a brief discussion ensued.

1. **Adjournment**

There being no further business, AP moved to adjourn and GB seconded a motion to adjourn the meeting which was unanimously approved. The meeting was adjourned at 6: pm.

Respectfully submitted,

Cliff Schneider, Secretary

I, Cliff Schneider, the duly qualified Secretary of Neighborhood Charter Schools, a New York education corporation, do hereby certify that I prepared these Minutes, and that the above is a true and complete copy of the Minutes of the meeting of the Board of Trustees of the said corporation held on July 25, 2018.

Dated: August 29, 2018