

MINUTES OF THE ANNUAL MEETING OF
THE BOARD OF TRUSTEES OF
THE NEIGHBORHOOD CHARTER SCHOOL OF HARLEM

August 31, 2016

A regularly scheduled meeting of the Board of Trustees (the “Board”) of The Neighborhood Charter School of Harlem (the “School”), was held at 132 West 124th Street, New York, New York on August 31, 2016 beginning at 6:00 p.m. local time pursuant to notice duly given.

The following Trustees were present: Derek Fleming, Justena Kavanagh, Ruth Meyler, Allison Mayne Peters, Arthur Sadoff, Nicole Scanlin and Patricia Soussloff.

Head of School Brett Gallini and Assistant Principals Deyvis Salazar and Michael Renda were also present.

Gail Brousal, Brian Hamilton, Jefferson Hughes, Andrew Popper, Adam Rashid and Cliff Schneider were absent with prior notice.

Ruth Meyler presided as Chair of the meeting and Patricia Soussloff recorded the minutes as Secretary. Ms. Meyler called the meeting to order at 6:05 p.m.

Welcome. Ms. Meyler welcomed the Board and staff.

Public Comment. No requests for public comment were received.

President’s Report. Ms. Meyler called attention to the proposed list of topics for presentations by the Head of School at board meetings for the coming year and asked for feedback. She also referenced changes to the dashboard presentation. She then updated the Board on conversations regarding a proposed high school and recommended a Strategic Planning Task Force be appointed to research the feasibility of the proposal and alternatives and to make a recommendation to the Board. The Board agreed. Lastly, Ms. Meyler informed the Board that she received a complaint from a parent and that she has appointed Ms. Soussloff and Ms. Brousal to investigate the complaint and submit a report of their findings.

Approval of Minutes. Ms. Soussloff asked for a motion to approve the minutes of the June 22, 2016 meeting, circulated in advance of the meeting. The motion was made, seconded and unanimously approved.

Facilities Update. Ms. Soussloff updated the Board on progress on the site at 691 St. Nicholas Ave.

Revisions to Bylaws and Board Policies. Ms. Meyler referred to the revised Bylaws, Code of Ethics, Conflict of Interest Policy and Whistleblower Policy, copies of which were circulated in advance of the meeting. Drafts of these were approved at the last meeting subject to changes approved by counsel.

Committees. Ms. Meyler referenced a list of committees and current committee members circulated in advance of the meeting. The Board discussed the committee structure of the board.

Head of School Report. Mr. Gallini presented the School's results on the NY State tests. He also described the early days of school year and presented his proposed presentations to the Board for the year.

Adjournment. There being no further business to come before the Board the meeting was adjourned at 7:30 pm.

Respectfully submitted,

Patricia Soussloff, Secretary

I, Patricia Soussloff, the duly qualified Secretary of The Neighborhood Charter School of Harlem, a New York education corporation, do hereby certify that I prepared these Minutes, and that the above is a true and complete copy of the Minutes of the meeting of the Board of Trustees of the said corporation held on August 31, 2016.

Dated: 2016

MINUTES OF THE ANNUAL MEETING OF
THE BOARD OF TRUSTEES OF
THE NEIGHBORHOOD CHARTER SCHOOL OF HARLEM

September 28, 2016

A regularly scheduled meeting of the Board of Trustees (the “Board”) of The Neighborhood Charter School of Harlem (the “School”), was held at 132 West 124th Street, New York, New York on September 28, 2016 beginning at 6:00 p.m. local time pursuant to notice duly given.

The following Trustees were present: Gail Brousal, Brian Hamilton, Jefferson Hughes, Ruth Meyler, Allison Mayne Peters, Andrew Popper, Adam Rashid, Cliff Schneider and Patricia Soussoff.

Head of School Brett Gallini, Director of Operations Sherita Smith and Assistant Principal Michael Renda were also present.

Derek Fleming, Justena Kavanagh, and Arthur Sadoff were absent with prior notice.

Nicole Scanlin was absent without prior notice.

Ruth Meyler presided as Chair of the meeting and Patricia Soussoff recorded the minutes as Secretary. Ms. Meyler called the meeting to order at 6:05 p.m.

Welcome and President’s Report. Ms. Meyler welcomed the Board and staff. Ms. Meyler suggested that, going forward, the Board’s strategic planning work be undertaken by a committee of the Board who will report back to the full Board with their recommendations. She proposed that she, Ms. Soussoff, Mr. Rashid, Mr. Hughes and Ms. Mayne Peters comprise the committee. Following discussion this recommendation was approved.

Public Comment. No requests for public comment were received.

Approval of Minutes. Ms. Soussoff asked for a motion to approve the minutes of the August 31, 2016 meeting, circulated in advance of the meeting. The motion was made, seconded and unanimously approved.

Executive Session. At 6:25pm a motion was made, seconded and unanimously approved to temporarily adjourn the meeting and move into executive session to discuss a confidential matter involving a student. At 6:45pm a motion was made, seconded and unanimously to end the executive session and resume the plenary board meeting.

Report on Trustee Self Evaluation. Mr. Popper reported on the results of the trustees’ self-evaluation forms completed in June. Discussion ensued.

MINUTES OF THE ANNUAL MEETING OF
THE BOARD OF TRUSTEES OF
THE NEIGHBORHOOD CHARTER SCHOOL OF HARLEM

October 26, 2016

A regularly scheduled meeting of the Board of Trustees (the “Board”) of The Neighborhood Charter School of Harlem (the “School”), was held at 132 West 124th Street, New York, New York on September 28, 2016 beginning at 6:00 p.m. local time pursuant to notice duly given.

The following Trustees were present: Gail Brousal, Justena Kavanagh, Ruth Meyler, Allison Mayne Peters, Andrew Popper, Adam Rashid, Arthur Sadoff, Cliff Schneider and Patricia Soussoff.

Head of School Brett Gallini, Director of Operations Sherita Smith, Assistant Principal Deyvis Salazar and retiring Trustee Nicole Scanlin were also present.

Brian Hamilton and Jefferson Hughes were absent with prior notice.

Derek Fleming was absent without prior notice.

Ruth Meyler presided as Chair of the meeting and Patricia Soussoff recorded the minutes as Secretary. Ms. Meyler called the meeting to order at 6:05 p.m.

Welcome and President’s Report. Ms. Meyler welcomed the Board and staff. Ms. Meyler announced that Nicole Scanlin has resigned from the Board due to the increasing demands of her job and other demands on her time. However, she will continue to serve on the Development Committee. The Board joined in a unanimous vote of thanks for Ms. Scanlin’s service, in particular her tremendous help in our fundraising efforts.

Ms. Meyler informed the board that she, Ms. Soussoff, Mr. Rashid, Mr. Hughes and Ms. Mayne Peters had all agreed to serve on the strategic planning committee and that the committee had its first meeting.

Public Comment. No requests for public comment were received.

Approval of Minutes. Ms. Soussoff asked for a motion to approve the minutes of the September 28, 2016 meeting, circulated in advance of the meeting. The motion was made, seconded and unanimously approved.

Finance Committee Report. Mr. Rashid presented the September financial report followed by discussion. Ms. Meyler announced that Ms. Brousal will replace Mr. Hughes on the Finance Committee this year.

Head of School Report. Mr. Gallini updated the Board on the status of the renewal application and upcoming visit by representatives of the State Education Department.

At 7:00pm a motion was made, seconded and unanimously approved to temporarily adjourn the meeting and move into executive session to discuss a confidential matter involving a student. At 7:07pm a motion was made, seconded and unanimously to end the executive session and resume the plenary board meeting.

Mr. Gallini explained that he will be meeting with Mr. Hughes and Mr. Hamilton periodically throughout the year for mentoring in his evolving role.

Presentation on Planning for K-8. Mr. Salazar presented the School's plans for a middle school as the School expands to K-8.

Adjournment. There being no further business to come before the Board the meeting was adjourned at 7:30 pm.

Respectfully submitted,

Patricia Soussloff, Secretary

I, Patricia Soussloff, the duly qualified Secretary of The Neighborhood Charter School of Harlem, a New York education corporation, do hereby certify that I prepared these Minutes, and that the above is a true and complete copy of the Minutes of the meeting of the Board of Trustees of the said corporation held on October 25, 2016.

Dated: 2016

MINUTES OF THE ANNUAL MEETING OF
THE BOARD OF TRUSTEES OF
THE NEIGHBORHOOD CHARTER SCHOOL OF HARLEM

December 7, 2016

A regularly scheduled meeting of the Board of Trustees (the “Board”) of The Neighborhood Charter School of Harlem (the “School”), was held at 132 West 124th Street, New York, New York on December 7, 2016 beginning at 6:00 p.m. local time pursuant to notice duly given.

The following Trustees were present: Gail Brousal, Derek Fleming, Justena Kavanagh, Ruth Meyler, Andrew Popper, Adam Rashid, Arthur Sadoff, Cliff Schneider and Patricia Soussloff.

Head of School Brett Gallini and Assistant Principal Michael Renda were also present.

Brian Hamilton, Jefferson Hughes and Allison Mayne Peters were absent with prior notice.

Ruth Meyler presided as Chair of the meeting and Patricia Soussloff recorded the minutes as Secretary. Ms. Meyler called the meeting to order at 6:05 p.m.

Welcome and President’s Report. Ms. Meyler welcomed the Board and staff. Ms. Meyler reported on the work and recommendations of the Strategic Planning Committee.

Public Comment. No requests for public comment were received.

Approval of Minutes. Ms. Soussloff asked for a motion to approve the minutes of the October 26, 2016 meeting, circulated in advance of the meeting. The motion was made, seconded and unanimously approved.

Update on St. Nicholas Avenue Building. Ms. Soussloff updated the Board on the progress of the St. Nicholas project.

Additional Space. Following up on Ms. Meyler’s presentation of the recommendations of the strategic planning committee, Mr. Gallini presented a proposal to expand the school, including financial analysis. Following discussion, three successive motions were made, seconded and unanimously approved in the form of Exhibit A.

Head of School Report. Mr. Gallini presented the November dashboard and explained the revised dashboard format.

Presentation on Fostering Joy. Mr. Renda presented the ways in which the School fosters joy through the curriculum, community circle time, the arts, awards, field trips and other activities.

Adjournment. There being no further business to come before the Board the meeting was adjourned at 7:30 pm.

Respectfully submitted,

Patricia Soussloff, Secretary

I, Patricia Soussloff, the duly qualified Secretary of The Neighborhood Charter School of Harlem, a New York education corporation, do hereby certify that I prepared these Minutes, and that the above is a true and complete copy of the Minutes of the meeting of the Board of Trustees of the said corporation held on December 7, 2016.

Dated: 2016

EXHIBIT A

STRATEGIC PLANNING RESOLUTIONS

WHEREAS the senior leadership and Board of Trustees of the School desire to serve more students in New York City by expanding our existing School, opening a second school and adding a small pre-school,

IT IS HEREBY RESOLVED, subject to further investigation by the Strategic Planning Committee, (1) that the School apply for a charter to open a second K-8 school in the Bronx based on the model of the existing school, (2) that the School explore entering a long-term lease of the Mt. Zion property to house the lower grades beginning on possession of the 691 St. Nicholas property in FY 2019 and simultaneously increase the number of students in grades K-4 to grow to 757 students in FY 2024, and (3) that the School explore opening a pre-school program.

MINUTES OF THE ANNUAL MEETING OF
THE BOARD OF TRUSTEES OF
THE NEIGHBORHOOD CHARTER SCHOOL OF HARLEM

January 25, 2017

A regularly scheduled meeting of the Board of Trustees (the “Board”) of The Neighborhood Charter School of Harlem (the “School”), was held at 132 West 124th Street, New York, New York on December 7, 2016 beginning at 6:00 p.m. local time pursuant to notice duly given.

The following Trustees were present: Derek Fleming, Brian Hamilton, Jefferson Hughes, Justena Kavanagh, Ruth Meyler, Allison Mayne Peters, Andrew Popper, Arthur Sadoff, Cliff Schneider and Patricia Soussloff.

Head of School Brett Gallini, Director of Operations Sherita Smith, Assistant Principals Michael Renda and Deyvis Salazar, and Director of Special Education Lindsay Mattingly were also present. Visitors included David Frank, Executive Director of the NYSED Charter Office, and several leaders of recently chartered schools.

Adam Rashid was absent with prior notice.

Gail Brousal was absent without prior notice.

Ruth Meyler presided as Chair of the meeting and Patricia Soussloff recorded the minutes as Secretary. Ms. Meyler called the meeting to order at 6:05 p.m.

Welcome and President’s Report. Ms. Meyler welcomed the Board and staff, introduced David Frank, and invited the other visitors to introduce themselves.

Public Comment. No requests for public comment were received.

Approval of Minutes. Ms. Soussloff asked for a motion to approve the minutes of the December 7, 2016 meeting, circulated in advance of the meeting. The motion was made, seconded and unanimously approved.

NYSED Charter Office. Mr. Frank expressed his pleasure that the School is considering replicating, updated the Board on the number of charters remaining and provided suggestions for community outreach.

Update on Replication. Ms. Meyler and Mr. Gallini updated the board on plans and steps for starting a second school, including application deadlines, real estate and community outreach. Ms. Meyler reminded the Board that, as part of the application for a new charter, all Trustees must provide a copy of their transcript or diploma from the last school attended or a letter explaining why they are unable to obtain it.

Update on St. Nicholas Avenue Building. Ms. Soussloff updated the Board on the progress of the St. Nicholas project. In preparation for the approaching bank closing she asked for a motion to authorize the transfer of funds required to satisfy the School's "Construction Contribution" under the terms of the lease for 691 St. Nicholas. A motion in the form of Exhibit A was made, seconded and unanimously approved.

Finance Committee Report. Ms. Smith presented the monthly financial report, including reporting the School's cash position and upcoming expenses for the construction contribution and tenant improvements under the St. Nicholas lease.

Presentation on the ASD Program. Mr. Mattingly gave a presentation on the School's ASD Program.

Adjournment. There being no further business to come before the Board the meeting was adjourned at 7:30 pm.

Respectfully submitted,

Patricia Soussloff, Secretary

I, Patricia Soussloff, the duly qualified Secretary of The Neighborhood Charter School of Harlem, a New York education corporation, do hereby certify that I prepared these Minutes, and that the above is a true and complete copy of the Minutes of the meeting of the Board of Trustees of the said corporation held on January 25, 2017.

Dated: 2017

EXHIBIT A
RESOLUTION CONCERNING TENANT'S CONSTRUCTION CONTRIBUTION

WHEREAS: Neighborhood Charter School of Harlem (NCSH) has entered into a Lease dated December 25th 2013 with 691 St Nicholas JV LLC (Landlord) for the construction and lease of a facility at 691 St Nicholas Avenue, New York (the Building); and

WHEREAS, under the said Lease, as amended, NCSH has agreed to pay a Tenant's Construction Contribution in the amount of \$1 million (one million dollars) to Landlord's lender Deutsche Bank, to be held and disbursed as set forth in the said Lease, as amended; and

WHEREAS, NCSH has paid \$200,000 (two hundred thousand dollars) of the said Tenant's Construction Contribution, leaving a balance of \$800,000 (eight

hundred thousand dollars) which balance is due to be paid upon closing of the Landlord's loan, which is expected to take place shortly:

NOW IT IS HEREBY RESOLVED: that Adam Rashid, the Treasurer of NCSH is hereby authorized to take any action and to execute any document that is necessary to arrange for the transfer of the Tenant's Construction Contribution to Deutsche Bank and that any other authorized signatory on any of NCSH's bank accounts is similarly authorized to execute any such document at the request of Mr Rashid.

MINUTES OF THE ANNUAL MEETING OF
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March 1, 2017

A regularly scheduled meeting of the Board of Trustees (the “Board”) of The Neighborhood Charter School of Harlem (the “School”), was held at 132 West 124th Street, New York, New York on March 1, 2017 beginning at 6:00 p.m. local time pursuant to notice duly given.

The following Trustees were present: Gail Brousal, Jefferson Hughes, Justena Kavanagh, Ruth Meyler, Allison Mayne Peters, Andrew Popper, Adam Rashid, and Patricia Soussloff.

Head of School Brett Gallini, Director of Operations Sherita Smith and Assistant Principal Deyvis Salazar were also present as was the newly elected President of the Parents’ Association, Starr Peoples, whose term will commence at the end of the school year.

Brian Hamilton and Arthur Sadoff were absent with prior notice.

Derek Fleming and Cliff Schneider were absent without prior notice.

Ruth Meyler presided as Chair of the meeting and Patricia Soussloff recorded the minutes as Secretary. Ms. Meyler called the meeting to order at 6:05 p.m.

Welcome and President’s Report. Ms. Meyler welcomed the Board, staff and the visitor and invited Ms. Peoples and the Board members to introduce themselves.

Public Comment. No requests for public comment were received.

Approval of Minutes. Ms. Soussloff asked for a motion to approve the minutes of the January 25, 2017 meeting, circulated in advance of the meeting. The motion was made, seconded and unanimously approved.

Update on St. Nicholas. Ms. Soussloff updated the Board on the timing and progress of construction, the construction loan closing and discussions with the permanent lender. She also updated the Board on tentative gala plans.

Board Succession. Ms. Meyler raised the fact that a significant number of the Trustees are due to rotate off the Board under the terms of Article III, Section 4 of our Bylaws which limits Board service of Trustees to two successive three-year terms. Given that the School is growing, will soon be moving to a permanent home and intends to replicate it was agreed that we do not want to lose the experience and institutional knowledge of a large number of board members in the near term. Following discussion a motion was made in the form of Exhibit A, was seconded and unanimously approved to amend the Bylaws to provide for three successive three-

year terms. Ms. Meyler also announced that she plans to step down as President at the end of the fiscal year but that she intends to remain on the Board.

Head of School Report. Mr. Gallini updated the Board on enrollment, hiring and upcoming practice exams and a 5th grade trip to Frost Valley. He then invited Ms. Smith to update the Board on needed repairs at the Mt. Zion site. Contractors have been engaged and the repairs are in progress. She is also requesting an updated engineer's report on the site.

Presentation on Subgroups. Mr. Salazar presented on the variety of ways the School supports students with special needs and those who are struggling in ELA and Math.

Adjournment. There being no further business to come before the Board the meeting was adjourned at 7:30 pm.

Respectfully submitted,

Patricia Soussloff, Secretary

I, Patricia Soussloff, the duly qualified Secretary of The Neighborhood Charter School of Harlem, a New York education corporation, do hereby certify that I prepared these Minutes, and that the above is a true and complete copy of the Minutes of the meeting of the Board of Trustees of the said corporation held on March 1 2017.

Dated: 2017

EXHIBIT A
RESOLUTION CONCERNING A BYLAW REVISION

WHEREAS the Board deems it important to retain the experience and institutional knowledge of veteran Trustees during the School's period of growth and expansion we desire to expand the maximum length of time a Trustee can serve on the Board,

NOW IT IS HEREBY RESOLVED: that Article III, Section 4 of the School's Bylaws shall be amended as follows (with changes shown in italics): the last sentence of Section 4 shall be amended to provide, "Trustees shall not be permitted to serve more than *three (3)* consecutive three (3) year terms, but shall not be prohibited from serving additional terms should they be nominated and elected in the future."

MINUTES OF THE MEETING OF
THE BOARD OF TRUSTEES OF
THE NEIGHBORHOOD CHARTER SCHOOL OF HARLEM

March 29, 2017

A regularly scheduled meeting of the Board of Trustees (the “Board”) of The Neighborhood Charter School of Harlem (the “School”), was held at 132 West 124th Street, New York, New York on March 29, 2017 beginning at 6:00 p.m. local time pursuant to notice duly given.

The following Trustees were present: Gail Brousal, Derek Fleming, Brian Hamilton, Jefferson Hughes, Justena Kavanagh, Allison Mayne Peters, Andrew Popper, Adam Rashid, Arthur Sadoff, Cliff Schneider and Patricia Soussloff.

Head of School Brett Gallini, Director of Operations Sherita Smith and Assistant Principals Deyvis Salazar and Michael Renda were also present, as was Everado Jefferson, who was elected to the Board during the meeting.

Ruth Meyler was absent with prior notice.

Patricia Soussloff presided as Chair of the meeting and recorded the minutes as Secretary. She called the meeting to order at 6:00 p.m.

Welcome and President’s Report. Ms. Soussloff welcomed the Board and staff to the meeting and presented two items of business. Since Mr. Hamilton has been serving in a role as a mentor to Mr. Gallini for the past few months he has decided stepped down from his role as chair of the Human Resources Committee (HRC), which is charged with evaluating the Head of School. Ms. Soussloff will replace him as chair for the remainder of the year. A draft of the HRC’s report on its mid-year check-in with Mr. Gallini was circulated in advance of the meeting. Next the Board discussed a proposed amendment to the School’s charter that removes any reference to the TerraNova exams for K-2 in our charter. A motion in the form of Exhibit A was made, seconded and unanimously approved.

Public Comment. No requests for public comment were received.

Approval of Minutes. Ms. Soussloff asked for a motion to approve the minutes of the March 1, 2017 meeting, circulated in advance of the meeting. The motion was made, seconded and unanimously approved.

Election of Everardo Jefferson as Trustee. Ms. Soussloff presented Mr. Jefferson as a candidate for Trustee. Mr. Jefferson is a former Trustee who resigned from the Board during the period in which his firm was acting as the architect for the design of the St. Nicholas building. The firm’s work having ended, a motion was made in the form attached as Exhibit B, seconded and unanimously approved to re-elect him to the Board for a three-year term.

Replication Staffing. Ms. Smith presented to the Board the School leadership team's proposed budget and staffing associated with opening a second school in the Bronx, including the network staff which would serve both schools. Her Power Point presentation had been circulated to the Board prior to the meeting. Following discussion a motion was made to approve the budget and hire the additional staff outlined in the PPT within the time frame presented, and to proceed with a charter application for a second school. The motion was seconded and unanimously approved. The Board also agreed to pursue any replication grants for which we are eligible.

Gala. Ms. Kavanagh updated the Board on plans for a fundraising event to be held in October at the Red Rooster. She will follow up by email to ask Board members to reach out to their contacts to join the Gala Host Committee.

Update on St. Nicholas/ Meeting with Civic Builders. Ms. Soussloff updated the Board on the progress of construction, the construction loan closing and discussions with the permanent lender for the St. Nicholas site. She also reported on a meeting with Civic Builders regarding a potential site for the Bronx school. Following discussion the Board agreed to continue discussions with CB on this site while also pursuing alternative locations. Messrs. Fleming, Schneider and Jefferson offered to help with facilities exploration in the Bronx.

Quarterly Dashboard. Mr. Gallini presented the quarterly dashboard, circulated in advance of the meeting.

Executive Session. A motion was made, seconded and unanimously approved to go into Executive Session to discuss Mr. Gallini's mid-year check in. The staff left the room. At the end of the Executive Session a motion was made, seconded and unanimously approved to resume the plenary session of the Board meeting.

Adjournment. There being no further business to come before the Board was adjourned at 7:40 pm.

Respectfully submitted,

Patricia Soussloff, Secretary

I, Patricia Soussloff, the duly qualified Secretary of The Neighborhood Charter School of Harlem, a New York education corporation, do hereby certify that I prepared these Minutes, and that the above is a true and complete copy of the Minutes of the meeting of the Board of Trustees of the said corporation held on March 29, 2017.

Dated: 2017

EXHIBIT A
RESOLUTION FOR NON-MATERIAL CHARTER AMENDMENT
TERRANOVA ACHIEVEMENT TESTS

WHEREAS the School, in its charter application submitted March 31st, 2011 and its Renewal Application submitted August 1st, 2016, stated that students in grades K-2 will take TerraNova achievement tests annually as part of the School's assessment program; AND WHEREAS the School has determined that the TerraNova tests are inadequately aligned to the Common Core standards and that the School's internally developed assessment measures are more effective;
NOW IT IS HEREBY RESOLVED that the School's Charter be hereby amended to remove all references to the TerraNova tests as part of the School's assessment system, subject to the approval of the New York State Education Department.

EXHIBIT B
ELECTION OF EVERARDO JEFFERSON AS A TRUSTEE

The NEIGHBORHOOD CHARTER SCHOOL OF HARLEM Board of Trustees, having conducted a thorough background check via a fingerprint scan as required and having discovered no State or federal criminal history, or having provided such history to SED if found, has voted to select EVERARDO JEFFERSON as a final candidate to its Board of Trustees, with a term expiring at the end of the third Annual Meeting after the date of his election, pending approval by SED. The resolution approving EVERARDO JEFFERSON is formally adopted upon SED's approval.

MINUTES OF THE MEETING OF
THE BOARD OF TRUSTEES OF
NEIGHBORHOOD CHARTER SCHOOL OF HARLEM

April 26, 2017

A regularly scheduled meeting of the Board of Trustees (the “Board”) of the Neighborhood Charter School of Harlem (the “School”), was held at 132 West 124th Street, New York, New York on April 27, 2017 beginning at 6:00 p.m. local time pursuant to notice duly given.

The following Trustees were present: Gail Brousal, Brian Hamilton, Everardo Jefferson, Justena Kavanagh, Ruth Meyler, Allison Mayne Peters, Andrew Popper, Adam Rashid, Cliff Schneider and Patricia Soussloff.

Head of School Brett Gallini and Director of Operations Sherita Smith were also present and Starr Peoples, the incoming President of the Parents’ Association, was present for part of the meeting.

Jefferson Hughes and Arthur Sadoff were absent with prior notice.

Derek Fleming was absent without prior notice.

Ruth Meyler presided as Chair of the meeting and Patricia Soussloff recorded the minutes as Secretary. Ms. Meyler called the meeting to order at 6:00 p.m.

Welcome and President’s Report. Ms. Meyler updated the Board on two items: the provisions in the NY State Budget for 2017-18 that affect charter school funding and the status of our application to open a second school in the Bronx.

Public Comment. No requests for public comment were received.

Approval of Minutes. Ms. Soussloff asked for a motion to approve the minutes of the March 29, 2017 meeting, circulated in advance of the meeting. The motion was made, seconded and unanimously approved.

Facilities. Ms. Soussloff and Mr. Gallini updated the Board on the status of construction and financing at the St. Nicholas site and on the School’s research into public and private space for the new school in the Bronx.

Head of School Report. Mr. Gallini informed the Board that the State Math exams were the following week and updated the Board on teacher hiring for next year. He spoke about the need to fill certain of the network positions with internal hires whose new roles will begin in July, so that he can recruit replacements for those who are promoted. He also raised the question of the name for the network and two schools if and when a charter for the second school is approved. The Board agreed on the following: Neighborhood Charter Schools for the network, Neighborhood Charter School Harlem and Neighborhood Charter School Bronx.

MINUTES OF THE MEETING OF
THE BOARD OF TRUSTEES OF
NEIGHBORHOOD CHARTER SCHOOL OF HARLEM

May 24, 2017

A regularly scheduled meeting of the Board of Trustees (the “Board”) of the Neighborhood Charter School of Harlem (the “School”), was held at 132 West 124th Street, New York, New York on May 24, 2017 beginning at 6:00 p.m. local time pursuant to notice duly given.

The following Trustees were present: Brian Hamilton, , Justena Kavanagh, Ruth Meyler, Allison Mayne Peters, Andrew Popper, Arthur Sadoff and Patricia Sousloff.

Head of School Brett Gallini and Director of Operations Sherita Smith were also present.

Gail Brousal, Derek Fleming, Jefferson Hughes, Everardo Jefferson, Adam Rashid, and Cliff Schneider were absent with prior notice.

Ruth Meyler presided as Chair of the meeting and Patricia Sousloff recorded the minutes as Secretary. Ms. Meyler called the meeting to order at 6:05 p.m.

Welcome and President’s Report. Ms. Meyler welcomed Board members.

Public Comment. No requests for public comment were received.

Approval of Minutes. Ms. Sousloff asked for a motion to approve the minutes of the April 27, 2017 meeting, circulated in advance of the meeting. The motion was made, seconded and unanimously approved.

Facilities. Ms. Smith and Mr. Gallini updated the Board on the status of construction and financing at the St. Nicholas site, summer construction plans at the Mt. Zion site and the School’s research into public and private space for the new school in the Bronx.

Head of School Report. Mr. Gallini presented a revised organizational chart for the proposed network and updated the Board on the status of prospective hires. He also reported on his and the two Assistant Principals’ recent visit to two charter schools in Chicago, a Noble network middle school and an Uno network K-8 school, as well as a recent visit to the School by NYC Councilman Mark Levine.

Finance Committee. Ms. Smith presented the April Financial Report and a draft budget for FY 17-18, both of which were circulated in advance of the meeting.

Executive Session. A motion was made, seconded and unanimously approved to go into Executive Session to discuss a personnel matter. The staff left

